

Date:-

Secretary
Security Services Division
Ministry of Home Affairs
Bangladesh Secretariat
Dhaka.

Attention: Joint Secretary, (Immigration-1).

Subject: Seeking permission for sending abroad and receiving back of the Bangladesh
Passport no-

Dear Sir,

I would like to send my Bangladesh Passportabroad and receive the same back
after accomplishing the purpose of sending (details are attached herewith).

Under the above circumstances, I would request you to permit me as well as the person/ currier
authority, who/which will carry the aforementioned passport.

Sincerely,

.....
(Name and Address)

Encl.: Details of the purpose

Details the Purpose

01. Details of the passport which is going to be send and received back

a. Name of the passport holder

b. Passport No.

c. Date of issue and place

02. Address of the receiver

03. Purpose of sending

04. Way of sending

a. Name and address of the courier service which will carry

b. Name and passport number of the individual who will carry

05. Expanses and risk bearer

Self

06. Declaration

I declare that all the information given above and the documents, attached herewith are true and authentic. For any falsehood I'll be remain liable for any legal proceeding against me.

07. Signature with date

08. Attached Documents (put √)

Photocopy of the passport to be send		Photocopy of the passport of the carrier	
Photocopy of previous visas in the passport which will be send		Photocopy of the NID of the carrier	
Papers relating to the purpose of sending		Government Order (if applicable)	

দেশের বাহিরে পাসপোর্ট পাঠানোর অনুমতির জন্য প্রয়োজনীয় কাগজপত্র:

- ১। নির্ধারিত আবেদনপত্র;
- ২। দাখিলযোগ্য প্রয়োজনীয় কাগজপত্র;
- ৩। যোগাযোগ।